

# FINANCIAL REPORT 1999

All amounts in Euros

## **Balance**

Balance on 1 January 1999	19515.61
Income	63404.54
Expenses	64230.24
Balance on 31 December 1999	18689.91

## **Income**

Donor Name	Location of Donor (Address)	Amount in Euros
ASPR	Stadtschlaining, Austria	406.96
Anonymous Donor B	Greece	503.44
Budapest Quaker Meeting	Budapest, Hungary	111.89
Central European Quaker Gathering	Budapest, Hungary	144.47
CURLE Adam	London, UK	76.69
ENGELI Arne	Rohrschach, Switzerland	511.29
Swiss Church Aid	Zurich, Switzerland	36952.50
K+H Bank Mohacs	Mohacs, Hungary	21.66
MUESCHTER Christiana	Basel, Switzerland	255.65
Quaker Hulpfonds	The Netherlands	2045.16
Reimbursement for CWWPP Facilities Used by Staff	Vukovar, Croatia	166.44
REINDERS-BONG Therese	Belgium	76.69
Sale of Materials Used in Office Renovation	Vukovar, Croatia	255.65
STEINDL Johanna	Vienna, Austria	218.02
Stichtse Quaker Meeting	The Netherlands	127.82
World Conference of Psychiatry	Vienna, Austria	930.21
<b>Grand Total for Year 1999.</b>		<b>63404.54</b>

## **Expenses**

<b>1. Personnel Costs</b>	
<u>Salaries</u>	
<i>Head of Mission</i>	15306.12
<i>Office Manager/Secretary</i>	10304.31
<i>Legal Advisor</i>	2040.82
<i>Cleaner</i>	516.30
<u>Total Salaries</u>	<u>28167.55</u>
<u>Additional Secretarial Services</u>	<u>835.01</u>
<u>Volunteers and Interns</u>	<u>1240.91</u>
<u>Recruiting Costs</u>	<u>39.24</u>
<u>Supervision</u>	<u>157.77</u>
<u>Personnel Development</u>	<u>329.72</u>
<b>Total Personnel Costs</b>	<b>30770.19</b>
<b>2. Plant Equipment and Building Costs, including Maintenance and Repair</b>	<b>126.08</b>

<b>3. Office Equipment Costs, including Maintenance and Repair</b>	
Copier	464.54
Computer	1223.31
Keys	39.46
Miscellaneous Costs	563.49
Telephones and Telephone Equipment	72.50
<b>Total Office Equipment Costs, including Maintenance and Repair</b>	<b>2363.30</b>
<b>4. Rent and Utilities</b>	
Rent	7500.00
Electricity	729.69
Water	48.26
Heating	1187.30
Garbage	25.48
Other	15.31
<b>Total Rent and Utilities</b>	<b>9506.04</b>
<b>5. Telephone, Fax and Internet</b>	
Telephone	7463.35
External	270.67
Mobile	93.46
Internet	275.62
<b>Total Telephone, Fax and Internet</b>	<b>8103.10</b>
<b>6. Office Supplies</b>	
Paper	184.32
Printer Cartridges	163.21
Copier Toner	98.04
Household	470.26
Miscellaneous	208.67
Computer Discs	74.27
<b>Total Office Supplies</b>	<b>1198.77</b>
<b>7. Office Operational Costs</b>	
Copying and Printing	230.11
Postage and Delivery	405.35
<b>Total Office Operational Costs</b>	<b>635.46</b>
<b>8. Travel Costs</b>	
Petrol	3975.60
Maintenance	3794.97
Insurance	405.62
Parking Fees	128.22
Tolls	290.20
Public Transport Costs	725.51
Overnight Costs	407.45
Miscellaneous Costs	168.46
<b>Total Travel Costs</b>	<b>9896.03</b>

<b>9. Other Operational Costs</b>	
Entertainment	460.85
Board Costs	1.72
Passports and Visas	185.38
Official Translation of Documents	97.89
Costs of Notarizing Documents	91.50
Bank Charges	41.08
Exchange Charges	149.83
Moving Costs	91.50
Miscellaneous	30.08
<b>Total Other Operational Costs</b>	<b>1149.83</b>
<b>10. Support for Other Groups</b>	<b>481.44</b>
<b>Total Expenses for the Year 1999.</b>	<b>64230.24</b>